CAREWARE 6: TRAINING DOCUMENTS



01 To search for a client, select **Find Client** from the main menu.



02 Enter search text into any of the fields and press **Client Search**.

Search Results Client Search	
Find Clie	ent
Last Name:	
First Name:	
DOB:	
ClientID:	
URNorEURN:	
Encrypted UCI:	
Active Only:	

03 A list of matches to your search appears. Select the correct name from the list and click **View Details**.

View Details	Back Print or E	kport					
Search Results							
Search:							
Last Name	First Name	Client ID	URN	EURN	Encrypted UCI	Match Type	
Lastivanie							
Appleseed	John		JHAP0105851U	XqYSZJ4bl	ECA88A4A1FE658	Exact	
	John Johnny	EMR123	JHAP0105851U JHAP1205651U	XqYSZJ4bl T+oN+bl1n	ECA88A4A1FE6588 8A30545F3C06276		

04 After clicking **View Details**, the Demographics screen will appear.